members must have resided and owned real property in the City's extraterritorial jurisdictional for a period of three years before the date of appointment

San Marcos Industrial Development Corporation

#### **Purpose**

Consider and authorizes the issuance of bonds for the purpose of promoting and developing commercial, industrial and manufacturing enterprises.

## **Membership**

Consists of seven members with no residency requirements.

**Sunset Review Commission** 

## **Purpose**

Serves as an advisory body to the City Council concerning whether a public need exists for continuation of all permanent City boards, commissions or committees.

## **Membership**

Consists of seven residents of the City.

Transportation Advisory Board

#### **Purpose**

Provides advice on matters involving transportation projects for funding, capital improvement programs, and elements of the city master plan. Provides advice to Planning and Engineering departments on street dedication, design requirements and standards.

# **Membership**

Consists of seven residents of the City.

Youth Commission

#### **Purpose**

Endeavors to involve the entire community in promoting fundamental resources or goals for the healthy development of all youth in the San Marcos community.

## **Membership**

Consists of nine members. Three members representing a Youth Service

youth service agencies and three at-large positions.

Zoning Board of Adjustments and Appeals

## **Purpose**

Considers variances and special exceptions to the standards established in the Zoning Ordinances.

## Membership

Consists of five residents and two alternates who reside within the corporate City limits of the City of San Marcos.

# **Staff appointed Boards and Commissions**

**Cemetery Commission** Drainage Advisory Board Senior Citizen Advisory Board

# **Boards/Commissions Meeting Schedule**

Airport Commission	Monthly, 1st Tuesday
Animal Shelter Advisory Committee	As needed
Arts Commission	Quarterly, 2nd Wednesday
Beautification Commission	TBA
Cemetery Commission	Monthly, 4th Wednesday
Charter Review Commission (Appointed every 2 years for 6 month term)As needed	
Civil Service Commission	As needed
Construction Board	As needed
Convention & Visitors Bureau Advisory BoardMonthly, 3rd Wednesday	
Drainage Advisory Board	As needed
Economic Development Board	Monthly, 2nd Thursday
San Marcos/Hays County Emergency Medical	
Service Board	Monthly, 3rd Tuesday
Ethics Review Commission	As needed
Historic Preservation Commission	Monthly, 1st Thursday
Housing Authority	Monthly, 2nd Tuesday
Human Services Advisory Board	Monthly, 2nd Tuesday
Library Board	Monthly, 4th Monday
Main Street Advisory Board	.Monthly, 3rd Wednesday
Minority Tourism Development Board	Monthly, 1st Monday
Parks and Recreation Board	Monthly, 3rd Tuesday
Planning & Zoning CommissionBin	nonthly, 2nd &4th Tuesday
San Marcos Industrial Development Corporation	As needed
Senior Citizen Advisory Board	As needed
Sunset Review Commission (Appointed every fifth year)	As needed
Transportation Advisory Board	Monthly, 3rd Wednesday
Youth Commission	Monthly, 2nd Monday
Zoning Board of Adjustments and Appeals	Monthly, 2nd Tuesday











MAYOR SUSAN NARVAIZ DANIEL GUERRERO, MAYOR PRO-TEM GAYLORD BOSE, DEPUTY MAYOR PRO-TEM JOHN THOMAIDES, COUNCIL MEMBER BETSY ROBERTSON, COUNCIL MEMBER CHRIS JONES, COUNCIL MEMBER PAM COUCH, COUNCIL MEMBER

> **CITY CLERK'S OFFICE** 630 E. HOPKINS SAN MARCOS, TEXAS 78666 (512)393-8090 WWW.CI.SAN-MARCOS.TX.US

# VOLUNTEER FORM FOR BOARDS AND COMMISSIONS

- Airport Commission
- **Animal Shelter Advisory Committee**
- Arts Commission
- **Beautification Commission**
- Cemetery Commission
- **Charter Review Commission**
- Civil Service Commission
- Construction Board of **Appeals**
- Convention & Visitors Bureau Advisory **Board**
- Drainage Advisory Board
- Economic Development Board
- **Ethics Review Commission**
- Historic Preservation Commission
- Housing Authority

- Human Services Advisory Board
- \* Library Board
- Main Street Advisory Board
- \* Minority Tourism Development **Board**
- Parks and Recreation Board
- Planning & Zoning Commission
- \* San Marcos/Hays County Emergency Medical Services Board
- \* San Marcos Industrial Development Corporation
- Senior Citizen Advisory Board
- Sunset Review Commission
- Transportation Advisory Board
- Youth Commission
- Zoning Board of Adjustments and Appeals

## **Citizen Boards & Commissions**

San Marcos City government offers a number of ways for its citizens to become actively involved in government business. In addition to the opportunity citizens have to express their thoughts at City Council meetings and public hearings, San Marcos citizens also may apply to serve on one of many boards and commissions.

Membership on these panels is open to all San Marcos citizens. Unless otherwise noted, the only requirement for service is that the applicant be a city resident. Members of these citizen panels serve without monetary compensation. The City Council appoints the members.

#### Airport Commission

#### **Purpose**

Provides advice and recommendations to the City Council in matters regarding operations and improvements at the San Marcos Airport.

### Membership

Consists of nine members. Three members may be either residents or non-residents of the City. All other members must be residents of the City.

#### Animal Shelter Advisory Committee

#### **Purpose**

Provides advice regarding the animal shelter and animal welfare.

## Membership

Consists of one licensed veterinarian, one city official, one person whose duties include the daily organization of shelter, one animal welfare organization, one City resident or ETJ, one person appointed by the City of Kyle and one person appointed by Hays County.

#### **Arts Commission**

#### Purpose

Provides oversight for the expenditure of city hotel occupancy tax funds for the promotion of the arts.

## Membership

Consists of seven members. Five members must be City residents and two members may reside outside the City limits.

#### **Beautification Commission**

#### **Purpose**

Provides oversight for programs and activities related to maintaining and enhancing the visual quality of the City. **Membership** 

Consist of seven members; landscape design or architecture, horticulture management of the Texas State University-San Marcos grounds; membership in a garden club; membership in a master gardener organization; Hays County Extension Office staff member; owner of a business in the city; home builder and one citizen at large.

#### **Charter Review Commission**

### **Purpose**

To inquire into the operations of the City government under the City Charter and recommend whether the Charter should be revised.

# Membership

Consist of seven members who reside in the City.

#### Civil Service Commission

#### **Purpose**

The members of the Fire Fighters and Police Officers Civil Service Commission administer Civil Service law in accordance with the Local Government Code.

#### **Membership**

Consists of three citizens appointed by the City Manager and confirmed by the City Council.

#### Construction Board of Appeals

# **Purpose**

This Board hears appeals and variances regarding building construction and related activities.

## Membership

Consists of seven members. One master plumber, one master HVAC contractor, one master electrician,

one commercial builder, one residential builder, one building design professional (such as an architect, engineer or designer) and one at-large member.

# Convention & Visitors Bureau Advisory Board

#### Purpose

Provides advice and oversees the contracts between the City and the San Marcos Area Chamber of Commerce for programs for the promotion of tourism within the City.

#### **Membership**

Consists of thirteen voting members. One City Council Member, one hotels/ motels industry in the City, one owners/general manager/senior management of 90 or more rooms in the City, one owner/general managers/ senior management of tourist attractions located in the City, one owner/ general managers/senior management of food/beverage establishment in the City, two managers/senior management of outlet malls, one downtown association/main street business owners/general managers/senior management, one Heritage association/ museums located tin the City, one Board Chair of San Marcos Area Chamber of Commerce, one Texas State-Academic/Media/PR, one Texas State-Athletics and one City Parks and Recreation Department Staff.

## Economic Development Board

#### **Purpose**

Helps promote orderly and responsible economic development for the San Marcos geographic area.

## Membership

Consists of eleven voting members appointed by the City Council and one non-voting member. Mayor, one representative of Hays County, one San Marcos Area Chamber of Commerce President, two CEO or senior management staff of 100+ employees, two CEO or senior management staff of financial institution, two CEO or senior management staff of manufacturing firm, two citizens-at-large and one City Manager (non-voting).

## San Marcos/Hays County Emergency Medical Services Board

#### **Purpose**

To oversee the operation of local EMS services.

## Membership

The City Council appoints two of the five member board of directors.

## **Ethics Review Commission**

# Purpose

To oversee the application of the City of San Marcos Code of Ethics concerning conflicts of interest, ethical conduct and financial disclosures of City officials and employees.

# Membership

Consists of seven members who reside in the City.

# Historic Preservation Commission

# **Purpose**

To recommend, promote and approve the appropriateness and integrity of the four existing Historical Districts designed by the City of San Marcos.

#### **Membership**

Consists of seven members; one member shall be a resident of the city or its extraterritorial jurisdiction, or shall be employed in the city or its extraterritorial jurisdiction, and shall be from the architectture or design field of expertise; two members shall be citizens of the city who have demonstrated an interest in the history of the city; one member shall be a property owner or resident from the San Antonio Street historic district; one member shall be a property owner or business owner within the downtown historic district; one member shall be a property owner or business owner within the Belvin Street historic district and one member shall be a property owner or resident from the Dunbar historic district.

## Housing Authority Board

## **Purpose**

Provides better housing for low income families, eliminating substandard housing, and uplifting and encouraging self improvement of the community's low income families.

#### Membership

Consists of five members. One member must be a public housing resident.

#### Human Services Advisory Board

#### **Purpose**

To develop and enhance human services in San Marcos. Makes recommendations to City Council for funding to human services agencies.

# Membership

Consists of eight San Marcos citizens; with one non-voting member with a degree in social work or with experience in social service administration.

#### Library Board

### **Purpose**

Provides advice to the City Council for continued development and improvement of the San Marcos Public Library.

# Membership

Consists of seven members; with five residing in the City.

Main Street Advisory Board

#### Purpose

Advices and recommends to the City Council the goals and priorities for the Main Street Project.

#### Membership

Consists of fifteen members. Ten members must reside in the City, with the remaining three owning or operating a business in the City.

## Minority Tourism Development Board

## **Purpose**

Provides advice and oversight for contracts with the Hispanic Chamber for programs for the promotion of minority tourism within the City.

### Membership

Consists of seven voting members appointed by the City Council and four non-voting ex-officio members.

#### Parks and Recreation Board

## **Purpose**

Provides advice and recommendations to the City Council in matters regarding acquisition, development, improvement, equipment and maintenance of all City parks, playgrounds and facilities.

# Membership

Consists of nine residents of San Marcos.

## Planning and Zoning Commission

#### **Purpose**

To ensure planned and purposeful development of the City of San Marcos and its extraterritorial jurisdiction, to protect the integrity of our natural resources and neighborhoods, and to enforce State and local statutes and ordinances.

# Membership

Consists of nine members; Consists of nine members; eight members must have resided and owned real property in the City for a period of three years before the date of appointment and the remaining